

**“Acta Myologica”
AUTHORSHIP STATEMENT FORM**

Manuscript No. _____ Date _____

Manuscript Title _____

Authors (Printed Name) _____

Corresponding Author (Printed Name) _____

Address _____

Phone _____ Fax _____ E-mail _____

AUTHORSHIP RESPONSIBILITY by signing this document I certify that: (1) All authors participated sufficiently in the intellectual content, analysis of data (if applicable) and writing of the article, as defined by the criteria for authorship by the International Committee of Medical Journal Editors (<http://www.icmje.org/>). (2) The corresponding author certifies that the definitive version of the manuscript has been approved by all co-authors, as well as, by the director of the Institute or Department where the work has been carried out. (3) All persons who have made substantial contributions to the work reported in this manuscript (e.g., data collection, writing or editing assistance) but who do not fulfill the authorship criteria are named along with their specific contributions as an acknowledgement in the manuscript. The corresponding author certifies that all persons named in the acknowledgement section have provided written permission to be named. (4) All authors have reviewed the final version of the article and approve it for publication. (5) Authors must state that the article submitted has not been previously published, and is not under consideration or accepted for publication (in whole or in part) elsewhere nor have the authors assigned any right or interest in the article to any third party. (6) Written permission from the authors to reproduce any material with copyright elsewhere has been obtained prior to submission. (7) Authors must specify that consent has been obtained from patients taking part in the investigations or, in the case of paediatric patients, from the guardian/s and that they have obtained written releases from patients whose names or photographs are submitted as part of the article. (8) For reports containing original data, the corresponding author should have full access to all the data in the study and takes responsibility for the integrity of the data and the accuracy of data analysis. (9) Any manuscript concerned with human subjects, medical records, or human tissue that is submitted to “Acta Myologica” should comply with the principles stated in the Declaration of Helsinki “Ethical Principles for Medical Research Involving ‘Human Subjects’”, adopted by the 18th World Medical Assembly, Helsinki, Finland, June 1964, and as amended most recently by the 64th World Medical Assembly, Fortaleza, Brazil, October 2013. If the study involves human or animal subjects or records of human patients ethical approval MUST have been obtained. The corresponding author must state whether ethical approval was given, by whom and the relevant Judgement’s reference number. The manuscript should contain a statement that the work has been approved by the appropriate Ethical Committee related to the institution(s) in which the work was performed, and that subjects gave informed consent to the work. “Acta Myologica” requires institutional Ethics Committee approval for all human studies. For retrospective studies on patients’ records either a statement of approval or a statement of exemption from the Committee is required. **Ref N° of the Ethical Committee Approval _____ The study was approved by the Institutional Ethical Committee (Name of the Institution _____) and this is clearly stated in the Methods section of the article.**

This statement should also be provided upon submission of the manuscript. Studies involving experiments with animals must state that their care was in accordance with institution guidelines and relevant national laws. (10) The article contains no libelous or unlawful statements, does not infringe the privacy of others, or contains material or instructions that might cause harm or injury. The corresponding author shall indemnify and hold the Editors and its agents and licensees harmless from any damages, costs, and expenses (including reasonable attorney’s fees and costs of settlement) resulting by reason of any claim, action, or proceeding finally sustained or settled inconsistent with the foregoing warranties and representations. (11) All manuscripts are screened for plagiarism, which implies immediate rejection. Suspected plagiarism is handled in accordance with the COPE flowcharts (<http://publicationethics.org/resources/flowcharts>).

Every author or co-author of any article published in this Journal is solely responsible for the contents of the article, for the statement made in their paper and for the material sent. Every author or co-author needs to fully comply with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation): *«Article 9. Processing of personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation shall be prohibited».*

PRINTING CONTRIBUTION. I accept to be charged Euro 200.00 as printing contribution for the article (50% off is offered for members of Associazione Italiana di Miologia [AIM] and/or Mediterranean Society of Myology [MSM] in good standing with dues. A copy of the payment receipt for the current year is mandatory to prove the membership). Payment details will be sent with galley proofs.

PRIVACY POLICY STATEMENT. Personal data of the author will be managed by the Publisher in full compliance with the current legislation on the privacy protection (art. 13 of EU regulation 2016/6799).

According to articles 15-20 of the GDPR, any author may exercise specific rights, including the right to obtain access to personal data in an intelligible form, correct, update or cancel them. Authors will also have the right to obtain from the Publisher limitation of data processing, and may also oppose to data processing legitimate reasons. In the case that the author believes that processing of his/her own personal data infringes the of GDPR regulation, he/she has the right to make a complaint to the Supervisory Authority for the Protection of Personal Data according to art. 77 of the GDPR. Controller of data processing, according to art. 4.1.7 of the GDPR, is Mrs. Donatella Paoletti for Pacini Editore Srl, with registered office in 56121 Pisa, Italy, Via A Gherardesca n. 1. To exercise the

rights of GDPR referred to in paragraph 6 of the same article, you can address any request for information to the following e-mail: privacy@pacinieditore.it. For further information refer to the website: <https://www.actamyologica.it/informativa-privacy-privacy-policy/>

FINANCIAL DISCLOSURE. All authors must state any information that may be perceived as potential *conflict of interest*. All authors must disclose all their affiliations including any relevant personal or institutional financial involvement (employment by an industrial concern, consultancies, honoraria, speakers bureau, stock ownership or options, expert testimony, grants received or pending, membership on a standing advisory council or committee, a seat on the board of directors, or being publicly associated with a company or its products, royalties, donation of medical equipment, etc.) with any organization that to any author's knowledge has a direct interest, particularly a financial interest, in the subject matter or materials discussed. This declaration will be treated by the Editor as confidential while the paper is under review, and will not be made known to Reviewers. Please indicate below whether or not you have or may have such a conflict of interest regarding the content of this article and is the nature of it:

No, I have no such conflict of interest.

Yes, I have such a conflict of interest. (I certify that all financial and material support for this research and work are clearly identified in the manuscript). The entities with whom I

have such a relationship and the nature of my potential conflict are:

COPYRIGHT TRANSFER AGREEMENT. Signing this document I certify that (a) authors assign to "Acta Myologica", all copyright in and to the article, including but not limited to the right to publish, republish, transmit, sell, distribute and otherwise use the article in whole or in part, in electronic and print editions of the Journal and in derivative works throughout the world, in all languages and in all media of expression now known or later developed, and to license or permit others to do so. (b) The authors retain all proprietary rights, other than copyright, such as patent rights. The authors retain the right to reuse any portion of the work, without charge, in personal compilations or other publications consisting solely of the author(s') own works, including the author(s') personal web home page, and to make copies of all or part of the Work for the author(s') use for lecture or classroom purposes.

The undersigned declares that any person named as co-author of the article is aware of the submission and has agreed to being so named. The undersigned signs for and accepts responsibility for releasing this material on behalf of any and all co-authors. The undersigned declares that statements and opinions given in the article are the expression of the authors. Responsibility for the content of the article rests upon the authors.

Date Signed _____

Name _____

Surname _____

Signature _____